

Date: 03/22/04

Minutes of Board of Selectmen's Meeting

Meeting held at Antrim Town Hall -Office @ 7:00 p.m. on 03/22/04

Selectmen Present: Michael Genest-Chairman, Michael Oldershaw, Ben Pratt

Others in attendance: B. Brown, B. Prokop, S. Chatfield, B. Varnum, C. Craig, E. Tenney

1. The selectmen approved the minutes of the meeting held 3/15/04.
2. The selectmen gave out copies of the revised Personnel Policy and pointed out the few changes that have been incorporated. They also discussed with the department heads the need to complete the necessary forms to report accidents, or employee disciplinary actions. A department heads will review the policy with all their employees and will advise the selectmen of any questions. The selectmen then asked all Department Heads to review the current Master Plan and to get back to them with any changes that they feel are necessary in the sections pertaining to their departments by the end of June.. The selectmen then advised all department heads that they would like to have a brief summary report of the major activities that took place in the department in the first quarter including including a review of their income and expenses.
3. The selectmen discussed the DRA pre-audit review that will be held on Tuesday the 13th of April. Selectman Pratt agreed to attend on behalf of the selectmen.
4. The selectmen further discussed their concerns regarding the Moderator's handling of the last town meeting. They agreed to have a meeting with the moderator at a mutually agreeable date.
5. The selectmen signed a letter agreement with the Town of Hancock regarding Antrim providing emergency services for the residence located at 344 Antrim Road in Hancock. The selectmen have asked the Town Administrator to prepare a copy of this agreement and to have the Fire and Police Chiefs sign off on it.
6. The selectmen asked that a new "Scope" be developed before we activate a new committee to start looking into the park & recreation land needs. The Town Administrator will work this out with Sam Harding of the Park and Recreation Committee.
7. The selectmen approved the appointment of Robert Edwards as an alternate member of the Planning Board.
8. The selectmen approved the lawn mowing contract for 2004 with Chadwick Lawn Services.
9. The Town Administrator advised the selectmen of a mistake that was found in the Town Report which showed the Antrim Grange as Town property. This is an error the Grange will be advised and it will be corrected in next year's Town report.
10. The selectmen were advised of the two (2) accidents that our police cruiser was involved with in on Monday. First the cruiser was hit by a deer in Hillsboro, and then it was hit in the morning at Great Brook school by the Antrim Ambulance. Accident reports are pending and the insurance company has been advised.
11. The selectmen were advised that the Town will be sponsoring Hazardous Waste Day with the Hillsboro Recycling Center in Hillsboro on Saturday, April 17th. Posters and flyer are being made available with the help of Great Brook School staff and students.
12. The selectmen approved the accounts payable and payroll for the week.
13. The selectmen reviewed various correspondences and tax lien concerns.

Meeting adjourned at 8:45 p.m.

A handwritten signature in black ink, appearing to be 'MEJ', is located at the bottom right of the page.